

West Lafayette Community School Corporation

1130 North Salisbury Street

West Lafayette, IN 47906

Telephone: 765-746-1602 Fax: 765-746-1644

www.wl.k12.in.us

Date: _____

____ Elementary Position

____ Secondary Position

____ Other: _____

Name: _____ Phone: _____

Address: _____ Cellular: _____

City: _____ State: ____ Zip: _____ E-mail: _____

Grades/Subjects you are qualified to teach (in order of preference):

Education:

College/University	Dates Attended	Graduation Year	Degree

Major Subject: _____ Number of Credits: _____

Minor Subject: _____ Number of Credits: _____

Technology Training: ____ Yes ____ No

Proficient in: _____

Beginning Teacher's Examination:

- Please provide a copy of your PRAXIS Series test scores.

Supervised Teaching: Beginning teachers only

Subject/Grade Taught: _____ Supervising Teacher: _____

School/Location: _____ Dates: _____

References: List information for (3) references-DO NOT include relatives

Name	Address	Phone / Email	Occupation

Professional Experience: List teaching experience in reverse chronological order

District Name	Years	Dates	Grades/Subjects	Immediate Supervisor Address & Phone

Application Questions: Limit 200 words (Add sheets as necessary)

1. Describe other experiences relevant to teaching, i.e. strengths in extra-curricular student sports, clubs, organizations or community groups.

2. Define your responsibilities as a teacher as they would relate to students, parents, and colleagues.

3. Explain your philosophy about school improvement. Include any related experience.

Background Information:

- Yes No Are you currently being investigated or being considered for discharge by your present employer?
- Yes No Have you ever been discharged or asked to resign from a prior position, or have you ever been advised that your contract will not be renewed?
- Yes No Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of improper conduct, mishandling of funds, or criminal conduct?
- Yes No Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving physical or sexual abuse of any person or any other crime of moral turpitude?
- Yes No Have you ever been convicted of a misdemeanor or felony, or ever entered a plea of guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty or placed you on probation for a crime ?

If you answered "yes" to any of the previous five questions, on a separate sheet of paper:

1. Fully describe the circumstances giving rise to each affirmative response, including relevant dates, places, and people involved in the incident and in any proceeding or investigation.
2. If the circumstance giving rise to your affirmative response involved allegations of criminal conduct, give the name of the investigating body and the disposition of the investigation, as well as the name and address of any court involved and the final resolution of the case.

I understand that any false or misleading information on this application shall be sufficient grounds to refuse employment and/or termination of contract.

Signature of Applicant: _____ Date: _____

The completed application should be submitted or mailed to the **Office of the Superintendent, West Lafayette Community School Corporation, 1130 N Salisbury St, West Lafayette, IN 47906**

Included with the application should be:

- a personal letter of application
- a current resume and support material
- a copy of your Indiana Teacher's License
- a copy of your transcripts
- a placement file from your most recent university
 - If not available, please have three (3) professional letters of recommendation sent directly to the above address

NOTICE REGARDING BACKGROUND INVESTIGATION

A consumer report (background screening report) and/or an investigative consumer report which may include information concerning your character, employment history, general reputation, personal characteristics, police record, education, qualifications, motor vehicle record, mode of living, may be obtained in connection with your application for and/or continued employment with West Lafayette Community School Corporation. **A consumer report and/or an investigative consumer report may be obtained at any time during the application process or during your employment with the West Lafayette Community School Corporation.** You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Safe Hiring Solutions LLC, P.O. Box 295, Danville, IN 46122 888-215-8296.

AUTHORIZATION

By signing below, I, _____, hereby voluntarily authorize West Lafayette Community School Corporation to obtain either a consumer or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my employment and/or continued employment at West Lafayette Community School Corporation. I understand that I have rights under the Fair Credit Reporting Act, including rights discussed above. This report may be delivered in either written or electronic form.

Print Name (last, first, middle)

Social Security Number

Date of Birth (MM/DD/YYYY)
(For ID Purposes Only)

Drivers License Number

Drivers License State

Any other names I have been known by:

Current Address:

Previous Addresses (Last 7 Years)

Signature

Date

The West Lafayette Community School Corporation does not discriminate on hiring or employment on the basis of race, color, gender, age, handicap, religion, or national origin, including English proficiency.